**IB Diploma Programme Admission Policy**

**Gimnazija Kranj**

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Content

[Gimnazija Kranj mission statement 3](#_Toc65480485)

[Poslanstvo mednarodne mature na Gimnaziji Kranj 3](#_Toc65480486)

[IB Learner Profile 3](#_Toc65480487)

[General admission criteria for candidates: 4](#_Toc65480488)

[School specific selection criteria for candidates: 4](#_Toc65480489)

[Admission process 4](#_Toc65480490)

[General information about the International Baccalaureate Diploma Programme 5](#_Toc65480491)

[Appendix 1: Mednarodna matura vpis 2021 7](#_Toc65480492)

[Appendix 2: Admission Criteria Form 8](#_Toc65480493)

[Appendix 3: Application Form 11](#_Toc65480494)

**The value of knowledge is in sharing.**

**Znanje deliti, pomeni svet razsvetliti.**

# Gimnazija Kranj mission statement

The aim of the IB Diploma Programme at Gimnazija Kranj is to educate young people in academic excellence and open-mindedness. Gimnazija Kranj provides solid, well-rounded education and aims to form caring, ambitious and positive young people who share a global perspective and responsibility for the humanity and the planet Earth. As educators we help students to develop their potential and encourage them to entertain their ideals and find their way in life.

# Poslanstvo mednarodne mature na Gimnaziji Kranj

Cilja programa mednarodna matura na Gimnaziji Kranj sta akademska odličnost in odprtost. Mednarodna matura zagotavlja trdno, vsestransko in poglobljeno izobrazbo ter oblikuje skrbne, ambiciozne in pozitivno misleče mlade ljudi s svetovljanskim pogledom na svet, ki se zavedajo, da so odgovorni za sočloveka in planet, na katerem živijo. Učitelji pomagamo dijakom razviti njihov potencial in jih spodbujamo, da gojijo svoje ideale ter najdejo svojo pot v življenju.

# IB Learner Profile

The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

IB learners strive to be **inquirers, knowledgeable, thinkers, communicators, principled, open-minded, caring, risk-takers, balanced, reflective.**

The students applying to the IB Diploma Programme in Slovenia undergo the selection process. There are 22 places offered at Gimnazija Kranj each year. Applicants for the IBDP in Slovenia are selected into the programme according to the following general criteria.

# General admission criteria for candidates:

* are 16 or 17 years of age,
* Have in the current school year completed second year of High school (4 year programme) with at least 'very good' final grade,
* Have achieved at least grade 'very good' (4) final grade at the following subjects: mother tongue (Slovene, Italian or Hungarian), Mathematics, English,
* Active participation in cultural and sports activities, taking part at the national competitions (or Olympics), in the field of mathematics, languages, natural sciences, computer science, etc.

# School specific selection criteria for candidates:

|  |  |
| --- | --- |
| **Area** | **Maximum number of points** |
| Academic success in year 1 and year 2 | 50 |
| Extracurricular activities | 10 |
| Research papers and competition of knowledge | 10 |
| Recommendation letter from class teacher and one other teacher | 10 |
| Interview with the candidate | 20 |
| Total | 100 |

# Admission process

The admission process starts in year 2 of the national programme (program gimnazija). All three Slovenian schools that offer the IB Diploma Programme (Gimnazija Bežigrad, II. gimnazija Maribor and Gimnazija Kranj) select their candidates following the same general admission criteria and school specific admission criteria. Admission process starts with the application process in January and ends with the selection process in June.

**Application process**

Gimnazija Kranj organizes events to introduce the IB Diploma programme to interested students:

* Year 2: introduction of the IB Diploma Programme to all year 2 students of Gimnazija Kranj.
* Year 2: The IBDP coordinator visits high schools to introduce the IB Diploma Programme to their students
* Year 2: In February information days are organized at Gimnazija Kranj. IB students and IB teachers prepare a presentation to introduce the IBDP.
* Year 2: In March open days are organized at Gimnazija Kranj. Interested students attend IB lessons.

Application process starts immediately after the information days in February. Applicants use the application form published on Gimnazija Kranj webside in Slovene and English: <http://www.gimkr.si/mednarodna-matura/vpis/>. The deadline for applications is beginning of March.

**Selection process**

The selection process starts in April and is led by the Gimnazija Kranj Admission Committee that has three members: the IB Diploma Programme coordinator and two IB teachers. The admission committee admits students according to detailed admission criteria. At beginning of April the Gimnazija Kranj Admission Committee conducts interviews with all applicants. A decision to admit a student to the IB Diploma Programme at Gimnazija Kranj is based on fulfilment of the admission requirements and space availability. Candidates are informed about the outcome of the selection process in May. Students may be denied admission if they had not met the admissions criteria. New students are admitted to the IB Diploma Programme end of June, when they successfully finish the year 2 of the nation programme. Candidates that fulfil the admission requirements are placed on a waiting list when there is no space available. The students are placed on places from 1 to 5.

**Final Admission**

Students admitted to the IB Diploma Programme are invited on a meeting with parents, teachers, IB Diploma programme coordinator and the head of school at the end of June. The students are informed about the day-to-day school life in the IBDP starting on the 1 September. Students receive an official Admission Package (Gimnazija Kranj assessment Policy, Gimnazija Kranj Academic Honesty Policy, brochure about the IBDP at Gimnazija Kranj, IB deadlines for two years, subject choice list …).

# General information about the International Baccalaureate Diploma Programme (IBO, 2020)

Students studying for the full diploma are required to select one subject from each of groups 1 to 5. A sixth subject is chosen either from group 6, or as a second subject from one of the other groups. Three subjects (occasionally four) are taken at higher level (HL) and three subjects (occasionally two) are taken at standard level (SL). The recommended teaching time is 240 hours for an HL course and 150 hours for an SL course. This allows students to go into more depth in their preferred subject areas, while requiring them to continue to study in other areas. SL courses are often subsets of HL courses in the same subject.

**Group 1: language A (Literature)**

Group 1 consists of literature courses in a student’s first language. The courses introduce students to literature from a variety of periods, genres and styles. Students refine their skills in writing, speaking and analysis, and learn techniques of literary criticism. The courses help

students maintain strong ties to their own culture while giving them an international perspective through the study of literature from around the world.

**Group 2: second language**

Gimnazija Kranj offers the language B course: English, German, Spanish, German, French and Russian. Students learn to understand and use the language, and gain insights into the cultures of the countries where the language is spoken. Language B includes second-language learners with previous experience with the language.

**Group 3: individuals and societies**

This group includes four subjects at Gimnazija Kranj: History, philosophy, psychology, social and cultural anthropology. By studying human experience and behaviour, as well as economic and social environments and institutions, students gain an appreciation of diverse perspectives and values. They learn to analyse concepts and theories, and to use quantitative and qualitative methods of data collection and analysis.

**Group 4: experimental sciences**

The sciences at Gimnazija Kranj offered in this group are biology, chemistry and physics. Students become familiar with the body of knowledge, methods and techniques that characterize science and technology, and learn practical laboratory skills.

**Group 5: mathematics and computer science**

Gimnazija Kranj offers only the mathematics course. This group includes courses designed for a range of abilities and interests. Some are aimed at students who wish to study mathematics in depth, while others are for those who need mathematics to enhance their understanding of other subjects. The courses seek to provide students with mathematical knowledge and principles. They help students develop logical and creative thinking in mathematics and use abstraction and generalization to reach conclusions.

**Group 6: the arts**

Gimnazija Kranj offers subjects from Groups 2, 3 and 4 to be chosen as the sixth subject but offers no Group 6 subjects.

**Core requirements**

At the heart of the DP are three requirements that students must fulfil in addition to their work in six subjects.

1. **Theory of knowledge**

One of the most important elements of the DP is the theory of knowledge course, which challenges students to question the bases of knowledge—to reflect critically on how they know what they believe to be facts or the truth. It consists almost entirely of exploring questions about different sources of knowledge (perception, language, emotion, reason) and different kinds of knowledge (scientific, artistic, mathematical, historical), such as:

* Do we construct reality or do we recognize it?
* Does knowledge always require some kind of rational basis?
* Is there any kind of knowledge that can be attained solely through emotion?
* Is scientific knowledge progressive; has it always grown? Can we reach a point where everything important in a scientific sense is known?

1. **Creativity, action, service (CAS)**

Another important element of the DP is creativity, action, service (CAS). To fulfil this requirement, students must take part in artistic activities (creative); sports, expeditions or local or international projects (action); and community or social service projects (service). Participation in CAS raises students’ awareness of community needs and gives them an opportunity to apply what they have learned in the classroom to address these needs. It also gives them confidence in their ability to bring about change. The projects must have tangible results and offer real benefits to others. Reflection on their experience is also an important part of student involvement in CAS.

1. **The extended essay**

An extended essay, of at most 4,000 words, offers students an opportunity to conduct an in-depth study of a topic of special interest. The experience and skills gained in carrying out independent research and producing a structured, substantial piece of writing provide excellent preparation for independent study at university level.

# Appendix 1: Mednarodna matura vpis 2021

The general criteria for admission to the IBDP are published yearly in the Slovenian public official call for admission to Slovenian high schools and hostels for students (Razpis za vpis v srednje šole in dijaške domove). Bellow there is a quote from this document in Slovene for the IBDP:

MEDNARODNA MATURA VPIS 2021

I. SPLOŠNI POGOJI ZA VPIS šolsko leto 2020/2021

Program intenzivno pripravlja dijake na opravljanje mednarodne mature (International Baccalaureate). Uspešno opravljena mednarodna matura omogoča vpis na več kot 2.500 univerz po svetu.

Pogoji za vpis:

- starost predvidoma 16 do 17 let (izjemoma tisti, ki so preskočili razred);

- v šolskem letu 2020/2021 končan drugi letnik srednje šole (štiriletni program) z najmanj prav dobrim splošnim učnim uspehom;

- najmanj prav dober učni uspeh iz predmetov slovenščina ali italijanščina ali madžarščina kot materni jezik, angleščina in matematika;

- aktivno vključevanje v dejavnosti na področju kulture in športa ter udeležba na različnih tekmovanjih (državnih in mednarodnih tekmovanjih ter olimpijadah) iz znanja matematike, jezikov, naravoslovja, računalništva in podobno.

II. PRIJAVA ZA VPIS IN ROKI

Dijaki, ki se želijo vključiti v program mednarodne mature, oddajo svojo vlogo na posebnem obrazcu, ki ga hkrati s podrobnimi informacijami o samem programu dobijo na gimnazijah, ki program izvajajo. To so:

1. II. gimnazija Maribor, Trg Miloša Zidanška 1, Maribor,

2. Gimnazija Bežigrad, Peričeva 4, Ljubljana, in

3. Gimnazija Kranj, Koroška cesta 13, Kranj.

Šole bodo v šolskem letu 2020/2021 vpisale vsaka po 22 dijakov.

Zainteresirani dijaki morajo prijavo z zahtevano dokumentacijo priporočeno in z oznako »IB2014« izbrani šoli poslati najkasneje do 5. marca 2021. K vlogi morajo priložiti fotokopijo spričevala prvega letnika in obvestila o uspehu v drugem letniku, dokazila o udejstvovanju in uspehu na področju obšolskih dejavnosti in dokazila o dosežkih na tekmovanjih. Nepopolne prijave in prijave, ki bodo prispele po za to določenem roku, ne bodo upoštevane.

III. MERILA ZA IZBIRO IN ROKI

Dokončno izbiro med kandidati, ki se bodo prijavili za vpis v program mednarodne mature, bodo opravile šole na podlagi osebnega pogovora s kandidati v aprilu 2021. O izbiri bodo dijaki obveščeni v maju 2021.

# Appendix 2: Admission Criteria Form

**International Baccalaureate Diplomma Programme**

**School year 2020/2021**

**Admission Criteria Form**

|  |  |
| --- | --- |
| **First and last name of the candidate:** | **School and class:** |
|  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **CRITERIA** | **MAXIMUM POINTS** | **POINTS ACHIEVED** | **COMMENTS** |
| School grades | **50** |  |  |
| Extra-curricular activities | **10** |  |  |
| Research papers and knowledge competitions | **10** |  |  |
| Teacher recommendation | **10** |  |  |
| Interview | **20** |  |  |
| Total | **100** |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SCHOOL GRADES** (max. 50 points, max. 25 points each academic year) | | | | | | |
| **First year**  **grades** | **Slovene** | **Mathematics** | **English** | **Average grade**  **Natural sciences** | **Average grade**  **Social sciences** | **Total** |
| **First year**  **grades** |  |  |  |  |  |  |
| **Second year, grade point average** |  |  |  |  |  |  |
| **Total** |  | | | | |  |

|  |  |  |
| --- | --- | --- |
| **RESEARCH PAPERS AND KNOWLEDGE COMPETITIONS (max. 10 points)** | **MAXIMUM POINTS** | **POINTS ACHIEVED** |
| Team qualification for the knowledge Olympiad | 10 |  |
| Gold | 8 |  |
| Silver achievement award at a national knowledge competition or research paper | 6 |  |
| Bronze achievement award at a national knowledge competition  Or research paper | 2 |  |
| Achievement award at a national knowledge competition or reseach paper (lower level) | 1 |  |
| **EXTRA-CURRICULAR IN-SCHOOL OR OUT-OF-SCHOOL ACTIVITIES (max. 10 points): 1 school hour per week = 1 point** | **MAXIMUM POINTS** | **POINTS ACHIEVED** |
| Exceptional international achievement | 5 |  |
| Exceptional national achievement | 4 |  |
| Activity 1 | 1 |  |
| Activity 2 | 1 |  |
| Activity 3 | 1 |  |
| **Total** | |  |

|  |  |
| --- | --- |
| **TEACHER RECOMMENDATION (max. 10 points): points divided by 10** | |
| **Total** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **INTERVIEW (max. 20 points)** | | | | | |
| 1.Productive skills: fluency, accuracy, range of vocabulary | 1 | 2 | 3 | 4 | 5 |
| 2. Command of English | 1 | 2 | 3 | 4 | 5 |
| 3. General knowledge | 1 | 2 | 3 | 4 | 5 |
| 4. Interactive and receptive skills: clear, effective and coherent use of complex ideas and opinions | 1 | 2 | 3 | 4 | 5 |
| **Total** | | | |  | |

|  |  |
| --- | --- |
| Date: | Gimnazija Kranj Admission Committee: |

# Appendix 3: Application Form

**Gimnazija Kranj**

IB Diploma Programme

**Application Form**

**PART 1 (to be completed by the candidate):**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **A. PERSONAL INFORMATION** | | | | | | |
| Name: | | Surname: | | | | Gender: |
| Date of Birth: | | Place of Birth: | | | | |
| Nationalities: | | | | | | |
| Mother tongue: | | Other languages: | | | | |
| Permanent address: | | | | | | |
| Address in Slovenia: | | | | | | |
| **E-mail:** | | | | Phone: | | |
| **B. CURRENT SCHOOL** | | | | | | |
| Name and adress: | | | | | | |
| **C. Academic success (write in grades from three core subjects you've been taking for last two years)** | | | | | | |
| **Last academic year** |  | |  | |  | |
| **This academic year** |  | |  | |  | |
| **D. Residence during the schooling (please encircle or state):**   1. With parents (permanent address): 2. In the Residence for students in Kranj (guaranteed entry). 3. Other (address): | | | | | | |
| **E. University choice:** | | | | | | |
| 1. Name of University or the Studies you are interested in: | | | | | | |
| 1. Others: | | | | | | |
| **F. Choose an up-to-date world issue that is of a great concern to you. Write your point of view in 200 words.** | | | | | | |
| Date: | | | Student's signature: | | | |

**Enclosure:**

* **Copies of complete report for the last academic year (reports and certificates)**
* **Copies of relevant achievements (knowledge or skills contest on the national level and up)**

**PART 2 (to be completed by the parents):**

|  |  |  |  |
| --- | --- | --- | --- |
| **A. MOTHER'S PERSONAL INFORMATION:** | | | |
| Name: | Surname: | | |
| Date of Birth: | Place of Birth: | | |
| Nationalities: | | | |
| Permanent address: | | | |
| Employment (not compulsary): | | | |
| **E-mail:** | | | Phone: |
| **B. FATHER'S PERSONAL INFORMATION:** | | | |
| Name: | Surname: | | |
| Date of Birth: | Place of Birth: | | |
| Nationalities: | | | |
| Permanent address: | | | |
| Employment (not compulsary): | | | |
| **C. GUARDIAN'S PERSONAL INFORMATION:** | | | |
| Name: | Surname: | | |
| Date of Birth: | Place of Birth: | | |
| Nationalities: | | | |
| Permanent address: | | | |
| Employment (not compulsary): | | | |
| **D. Please shortly describe anything concerning your child that you think is important for the admission committee of Gimnazija Kranj but isn't mentioned in this form.** | | | |
| **E. With my signature I confirm that all information given is true and correct and that I'm acquainted with the schooling ways and conditions of the IB Diploma Programme at Gimnazija Kranj. Within my capacities I'm willing to cooperate and participate with my own resources for the well-being of the IB Diploma Programme at Gimnazija Kranj. I agree with the House Rules of Gimnazija Kranj and the policy of the IB Diploma Programme that my child has to follow.** | | | |
| Date: | | Parent's or Guardian's Signatures | |

**Reference**

* The Diploma Programme: From principles to practice, International Baccalaureate Organization, published April 2009
* General regulations: Diploma Programme, International Baccalaureate Organization, published April 2014
* <https://www.ibo.org>, accessed: 14 September 2020